

Old Farm Homeowners Association  
Board of Directors Meeting  
Wednesday, June 28, 2017  
7:00 PM – Grace Community Christian Church - 2100 Rosemont Ave

## **Board of Directors Meeting Minutes**

- 1. Call to order:**
  - a. Joan Willoughby called the meeting to order at 7:00 pm.
- 2. Determination of Board Quorum:**
  - a. All board members were present except Diana Booth of Sunshine Management. She was absent due to a family medical emergency.
- 3. Approval of meeting minutes for May 24, 2017:**
  - a. The Board members reviewed minutes.
  - b. Motion to approve meeting minutes as amended was made by Gary Spitalsky and second by Nole Gergel.
  - c. Motion carried.
- 4. New Business/Unfinished Business:**
  - a. Updates from Covenant committee
    - i. Applications:
      1. 5 applications were received; 5 approved with no conditions.
    - ii. Violations:
      1. 2 were noted.
      2. 2 additional violations were noted.
        - a. 1 corrected
        - b. 1 correction is pending
    3. Concerns:
      - a. A home owner has a dead tree in their yard and resolution is pending.
  - b. Window A/C Units
    - i. Discussion was carried over to next meeting due to Diana's absence.
  - c. Jimmy McGee Park Updates:
    - i. Mulching is completed.
    - ii. Cathy will call parks and rec to keep them updated on the weeding for the berms.
  - d. In Missing Plant by mailbox in Townhouse Section.
    - i. New bush will be planted in the fall.
  - e. Installation of rose bushes in townhouse section
    - i. Old Farm HOA will be purchasing 4 rose bushes.
    - ii. Turf Management will be planting and watering the remainder of the season.
  - f. County for playground equipment

- i. Joan Willoughby will get in touch with the Frederick County for the grant information.
    - ii. Joan Willoughby will call Taylor Sport and Recreation to inspect our current playground equipment.
  - g. Ice Cream Social Event
    - i. We will discuss at the next meeting, not all information is in.
  - h. Bulk trash pick up
    - i. We will discuss at the next meeting, not all information is in.
  - i. May 2017 Financials (public)
    - i. Financials were reviewed.
    - ii. No discussion
- 5. Next Meeting:**
  - a. Wednesday, July 26, 2017 at 7:00 pm.
  - b. Location – Grace Community Church.
- 6. Open Forum:**
  - a. Resident commented that she had been contacted by Frederick City code enforcement.
  - b. NAC1 meeting will be held at 7:00 pm on July 12<sup>th</sup> at Grace Community Church.
  - c. Several low hanging branches in the butterfly garden require trimming.
- 7. Executive Session (Board members only):**
  - a. Delinquent Owners.
    - i. Board agreed to request the lawyer to send homeowners delinquent of more than \$200 a letter of notification.
- 8. Adjourn:**
  - a. Motion made to adjourn by Joan Willoughby at 7:50 pm and second by Gary Spitalsky.
  - b. Meeting adjourned.

Respectfully submitted by,

*Cathy A. Gordon*

Cathy A. Gordon, Secretary